



In the chat, please share:

- Your name and organization
- Any questions you're hoping to have answered today

You may find it helpful to open the fund page and/or have the fund document and budget available: www.unitedwayracine.org/ttf

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Housekeeping

- This session is being recorded.
- Mute yourself when not speaking.
- Use the chat for questions.
- You may find it helpful to open the fund page and have the fund document and budget available: www.unitedwayracine.org/ttf

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Agenda

- Training and Technology Fund Overview
- Training-specific Guidelines
- Technology-specific Guidelines
- Application and Budget
- Reporting Requirements
- Questions
- Adjourn

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Training and Technology

Overview

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Fund Overview

- United Way of Racine County's Training and Technology Fund aims to increase the **efficiency, capacity, professionalism** and **impact** of local nonprofits and their staff and boards.
- The fund's grants provide **training for staff and board** and access to **technology** supporting organizational modernization.
- This is a **competitive fund**, and requests that meet requirements are not guaranteed funding.

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Application Process

- Applications submitted on or before the last day of the month will be reviewed the next month.
- Incomplete or ineligible applications will not be reviewed.
- Notifications of funding will be issued by the end of the month of review.
- Funded organizations are required to submit end-of-funding report.

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Request Guidelines

- Frequency of application for funds
 - Training: Multiple requests per calendar year are allowed; subsequent requests will not be considered if initial award is in progress.
 - Technology: One request per calendar year.
- Minimum request: None
- Maximum request
 - Training: Up to \$10,000 per organization per calendar year
 - Technology: Up to \$25,000 per organization per calendar year

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Training Fund Requests

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Training Fund Priorities

- Provide nonprofit organizations that serve Racine County with **training for organization staff and board members**.
- Such trainings should provide **staff professional growth** and/or **board development**, **improve processes and efficiencies**, and further the organization’s ability to **achieve their mission** and **deepen impact**.

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Training Fund Expenses

Examples of **non-allowable** training expenses include but are not limited to:

- Travel, lodging, food for conference participants
- Tuition for a degree program
- Non-required supplemental supplies (e.g. pens and notebooks)
- Salaries/benefits/compensation for staff/board members participating in fund-provided training.

Examples of **allowable** training expenses include but are not limited to:

- Conference registration
- Online or in-person classes
- Single-session and/or series courses
- Skill-specific training
- Not travel, lodging, food

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Technology Fund Requests

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Technology Fund Priorities

- Provide nonprofit organizations in Racine County with **technology** for use by organization staff/volunteers to **increase proficiency, efficiency, and deepen impact.**

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Technology Fund Expenses

Examples of **non-allowable** technology expenses include but are not limited to:

- Pass-through purchases

Examples of **allowable** technology expenses include but are not limited to:

- Computers, laptops, software, databases, warranties on said purchases, associated labor/installation/set up costs

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What is your plan?

Applicants are strongly encouraged, but not mandated, to consult with a reputable IT firm.

AMI

INFORMATION SYSTEMS

ccb

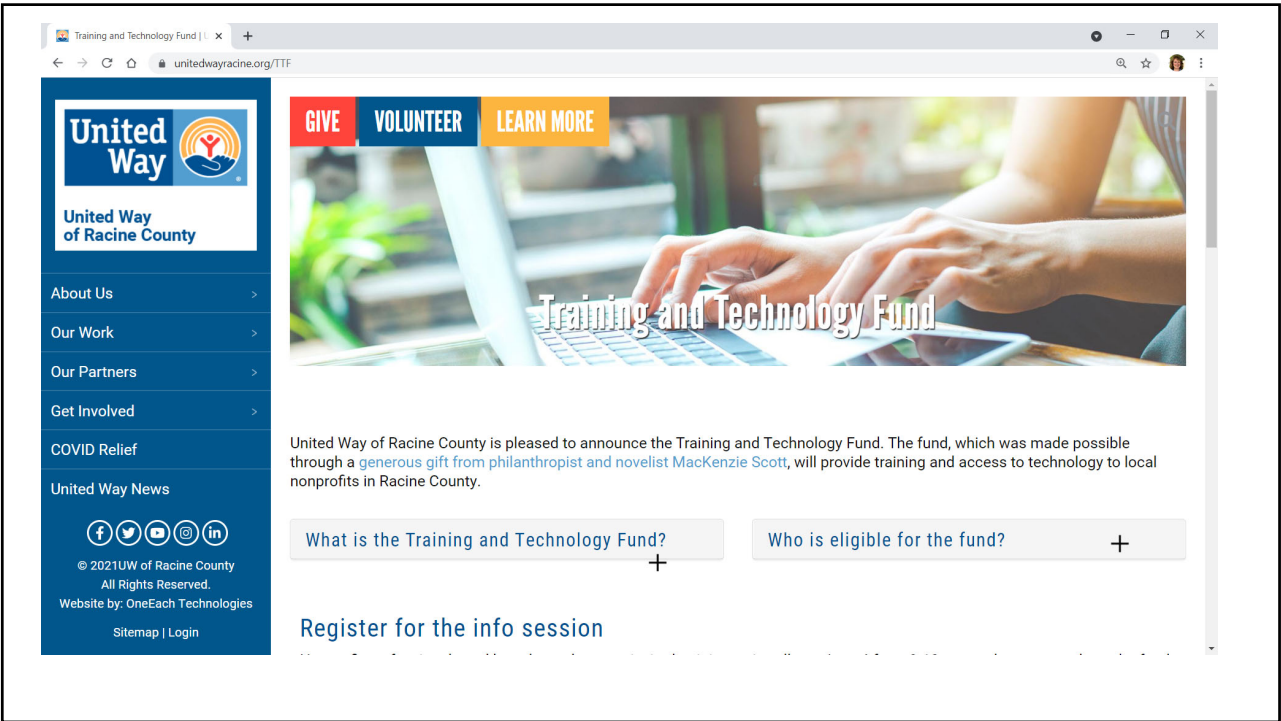
TECHNOLOGY®

In-House Information Systems, Inc.

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OUR WORK

OUR PARTNERS

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UNITED WAY NEWS

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VOLUNTEER

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Training and Technology Fund Application

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Eligibility screening

Organization information

Request details

Complete

Please note: This application must be completed in one sitting. Progress cannot be saved. If you navigate away from the application while in progress, you will need to begin again. If you wish to prepare your answers in advance, you can download the fund application information as a [Word doc](#) or [PDF](#) for reference.

Eligibility screening

Are you currently a funded partner of United Way of Racine County, receiving allocations?*

☐ Yes

☐ No

NEXT >

Training and Technology Fund Application

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Eligibility screening

Organization information

Request details

Complete

Organization information

Executive director or CEO's name*

Executive director or CEO's email address*

Executive director or CEO's phone number*

Mary Beth

clownmbk2@yahoo.com

2628982247

Organization's legal name*

Organization's name as you'd like it to appear in print*

Organization's website (please copy and paste the full url, starting from http://)*

Organization's phone number*

The Center of All Things, Inc.

Center of All Things

http://unitedwayracine.org/

2628982247

Organization's Address

Address*

2000 Domanik Dr

Address 2

City/Town*

Racine

State/Province*

Wisconsin

ZIP/Postal Code*

53404-1121

Technology questions

Name of the technology for which your organization is seeking funding*

New postage machine; Pitney Bowers/ SEndPro P1000 office mail system

Dollar amount requested for technology* \$ 1029

Did you consult with an IT firm prior to preparing this proposal?*

☒ Yes
☐ No

What is the name of the IT firm?

Other

Please insert the name of the IT firm.

Who will directly benefit from this technology?*

All staff will benefit from this technology specifically our administrative assistant.

What is the technology? Describe the technology and any associated labor/installation/set up costs needed to ensure success.*

The technology is a new postage machine. We currently have a machine that can handle a maximum of 50 letter per day.

Is this new technology or replacement of existing technology? *

Dollar amount requested for training* \$

The amount requested in your application **must** match the amount requested on your budget.

Dollar amount requested for technology* \$

United Way of Racine County - Training and Technology Fund:
Training Proposal Budget

[Use this budget format for Training requests. See tab EXAMPLE - Training for instructions.](#)

Description of training opportunity	Calculation - include quantities and unit costs	Total amount
		\$0.00
	TOTAL	\$0.00
	Amount requested from United Way	\$0.00
	Difference	\$0.00

United Way of Racine County - Training and Technology Fund:
Technology Proposal Budget

[Use this budget format for Technology requests. See tab EXAMPLE - Technology for instructions.](#)

Description of technology-related items/supplies/labor	Calculation - include quantities and unit costs	Total amount
		\$0.00
	TOTAL	\$0.00
	Amount requested from United Way	\$0.00
	Difference	\$0.00

Confirmation of Successful Submission

Your application has been submitted.

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Eligibility screeningOrganization informationRequest detailsComplete

Thank you for your submission. Please respond to the confirmation email immediately and attach your organization's proof of IRS determination of 501(c)3 status and your application budget. Failure to do so will result in the disqualification of your application.

The confirmation email is auto-generated and will deliver from mkallio@unitedwayracine.org to the primary content email address you inputted. The subject line will be **Webform submission from: Training and Technology Fund Application**. Please check your junk/spam folders if you don't see it in your inbox.

Grantees are required to submit a report at UnitedWayRacine.org/TTF within 60 days of the completion of the training and/or purchase of technology.



Thu 6/3/2021 9:38 PM

mkallio@unitedwayracine.org

Webform submission from: Training and Technology Fund Application

To

Jessica Safransky Schacht

Cc

MaryBeth Kallio

Thank you for your submission. Please respond to this confirmation email immediately and attach your organization's proof of IRS determination of 501(c)3 status and your application budget. Failure to do so will result in the disqualification of your application.

A copy of your application is below for your reference.

Following Successful Submission

- Reply to confirmation email with your organization’s 501(c)(3) documentation and your budget.
- From Organization Information section

Note: After submitting your application, you will need to separately provide your organization's 501(c)(3). Please attach this as a response to the confirmation email you receive.

☐ I understand.*
- From Request Details section


Note: After submitting your application, you will need to separately provide a complete and detailed budget training/technology budget including quantities, unit costs and calculations. Please download our [budget template](#) to fill out. Other budget forms will not be considered for review.

How to download:

 - Click on the link above to start the download.
 - If the file does not automatically download, right click on it and select "save as..." then follow the instructions.

When you receive your automated confirmation email after submitting this application, please immediately attach your completed budget as a response.


☐ I understand.*



Tips

- Prepare your application responses in the Word document.
 - Copy and paste into notepad (to remove formatting) and then into the application.
 - You cannot save process on the application; be prepared to submit when you begin.
- Have someone unfamiliar with your request read the application for clarity, spelling, grammar, and explanation of acronyms.
- Write the application for consistency (budget, narrative, etc.).
- Brevity and clarity are strongly encouraged.

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Reporting Requirements

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Impact of Funding

- Direct – organization, staff and/or board
 - Increase skills/knowledge
 - Improve efficiency/capacity
 - Support advancement of mission
 - Deepen efficacy/impact
- Indirect – clients/participants and/or community
 - Ripple effects
- Specific measurable results

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Training Fund Grants

- Photos
- 2-3 sentence **personal reflection** for **each person** who received training
 - Connect objectives proposed in the application to what was learned and how it's being applied
- Statement of impact
- Number of participants, number of hours, demographics of participants

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Technology Fund Grants

- Photos
- Statement of impact
- Number of staff and board members directly impacted

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Questions

Type into chat or raise your hand.

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Thank you.

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